Our commitment to the safety and well-being of our colleagues, customers and communities begins with you. Each day, BEFORE coming in to work, please do a personal health check.

1. Do you have any of these symptoms that are not caused by another condition?
   - Cough, shortness of breath or difficulty breathing
   - Fever or chills
   - Vomiting or diarrhea
   - Muscle or body aches
   - New loss of taste or smell
   - Fatigue
   - Headache
   - Sore throat
   - Congestion or runny nose

2. Please take your temperature. Is it over 100.4°F or 37.8°C?

3. Within the past 14 days, have you had contact with someone who has a confirmed case of COVID-19?
   Contact is being 6 feet (2 meters) or closer for more than 15 minutes with a person, or having direct contact with fluids from a person with COVID-19 (for example, being coughed or sneezed on).

4. Have you had a positive COVID-19 test for active virus in the past 10 days?

5. Within the past 14 days, has a public health or medical professional told you to self-monitor, self-isolate or self-quarantine because of concerns about COVID-19 infection?

**IF YOU ANSWERED YES** to any of the above questions, please notify your manager before entering our facilities or beginning a work day away from home.