DOMESTIC AIR TRAVEL

1. Avoid air travel unless it is for essential business and there is no other option.
2. All air travel must be pre-approved by your manager.
3. Wear a face covering at all times, from entering the departure terminal to exiting the arrival terminal.
4. Wipe down tables and armrests.
5. Limit use of toilets.
6. Avoid walking up and down the aisles.
7. Have a change of clothing ready on arrival and prior to attending meetings.